

AGENDA

HARBOUR AUTHORITY AND REGULAR MEETING OF COUNCIL

Tuesday, November 26, 2013

7:30 p.m.

**George Fraser Room, Ucluelet Community Centre
500 Matterson Drive,
Ucluelet, B.C.**

Council Members:

Mayor Bill Irving

Councillor Dario Corlazzoli

Councillor Geoff Lyons

Councillor Sally Mole

Councillor Randy Oliwa



THIS PAGE LEFT BLANK INTENTIONALLY



HARBOUR AUTHORITY & REGULAR COUNCIL MEETING AGENDA

November 26, 2013 at 7:30 pm
 George Fraser Room, Ucluelet Community Centre
 500 Matterson Drive, Ucluelet, BC

pg#

	CALL TO ORDER:	
	ADOPTION OF MINUTES:	
7	November 12, 2013 Public Hearing Minutes	
9	November 12, 2013 Regular Council Minutes	
	PUBLIC INPUT, DELEGATIONS & PETITIONS: None	
	CORRESPONDENCE: None	
	INFORMATION ITEMS:	
15	I-1 UBCM – Ministry of Transportation & Infrastructure Honourable Todd Stone, Minister	
17	I-2 Order of British Columbia – 2014 Call for Nominations Karen Felker, Coordinator	
19	I-3 Sail and Life Training Society – 2014 Bursary Offer Robin Irving, Booking Manager	
	REPORTS:	
21	R-1 Expenditure Voucher G-19/13 Jeanette O'Connor, CFO	
	LEGISLATION:	
25	L-1 Fourth Reading of Bylaw No.1158, 2013 – RZ#13-02 for 286 Main Street Patricia Abdulla, Manager of Planning	

29

LEGISLATION (CON'T):

L-2 First and Second Reading of Bylaw No.1161 – RZ#13-03 for 1766 Cypress Road
Patricia Abdulla, Manager of Planning

COM-1 COUNCIL COMMITTEE REPORTS

Councillor Dario Corlazzoli *Deputy Mayor October-December*

- ◆ Coastal Community Network
- ◆ Fisheries
- ◆ Signage Committee
- ◆ Ucluelet Chamber of Commerce
- ◆ Ucluelet Recreation Committee *(alternate)*
- ◆ Wild Pacific Trail

Councillor Geoff Lyons *Deputy Mayor April-June*

- ◆ Central West Coast Forest Society
- ◆ Food Bank on the Edge
- ◆ Local Marine Advisory Committee
- ◆ Ucluelet & Area Historical Society
- ◆ Clayoquot Biosphere Trust Society *(alternate)*
- ◆ West Coast Multiplex Society

Councillor Sally Mole *Deputy Mayor July-September*

- ◆ Harbour Advisory Commission
- ◆ School Liaison *(alternate)*
- ◆ Ucluelet & Area Child Care Society
- ◆ Ucluelet Affordable Housing Society
- ◆ Ucluelet Recreation Commission
- ◆ Vancouver Island Regional Library *(alternate)*
- ◆ Westcoast Community Resources Society
- ◆ Coastal Family Resource Coalition

Councillor Randy Oliwa *Deputy Mayor January-March*

- ◆ Parent Advisory Committee/Public School Liaison
- ◆ Sea View Senior’s Housing Society
- ◆ Ucluelet Volunteer Fire Brigade
- ◆ Ucluelet/Provincial Emergency Program
- ◆ Vancouver Island Regional Library Board

Mayor Bill Irving

- ◆ Alberni-Clayoquot Regional District
- ◆ Pacific Rim Harbour Authority
- ◆ Aquarium Board

COM-2 HARBOUR ADVISORY COMMISSION

39

HAC Minutes and Recommendations – September 5, 2013 and November 7, 2013

NEW BUSINESS:	
PUBLIC QUESTION PERIOD:	
ADJOURNMENT	
<p>RESOLVE INTO CLOSED SESSION</p> <p><i>Notice: This meeting may be closed to the public only where items for consideration meet the requirements of Section 90 of the Community Charter.</i></p>	

THIS PAGE LEFT BLANK INTENTIONALLY

DISTRICT OF UCLUELET

PUBLIC HEARING

Minutes of the Public Hearing
held in the George Fraser Room, 500 Matterson Drive,
Ucluelet, BC on November 12, 2013 at 7:00 pm

COUNCIL PRESENT:

Mayor Irving
Councillor Lyons
Councillor Oliwa
Councillor Mole

STAFF PRESENT:

Andrew Yeates, CAO
Patricia Abdulla, Manager of Planning
Morgan Dossdall, Recording Secretary

REGRETS:

Councillor Corlazzoli

CALL TO ORDER:

Mayor Irving declared the Public Hearing open at 7:00 pm.

PUBLIC HEARING PROCEDURE:

Mayor Irving explained that the purpose of a Public Hearing is to hear representations from persons who deem their interest in property affected by the bylaws, as outlined in the Notices of the Public Hearing. Mayor Irving advised that the Notice of the Public Hearing has been advertised and is distributed to those present together with a copy of the rules that will govern the hearing. Council will listen to representations on the matter in the Notice of Public Hearing and may answer pertinent questions, but will not debate any issue. Council will not make any decision on any matter at the Hearing.

Rules Governing Public Hearings

- a) As provided for in the *Local Government Act*, the Council is required to hold a Public Hearing before adopting an Official Community Plan Bylaw, Zoning Bylaw or amendments thereto.
- b) At a Public Hearing, all persons who deem their interest in property affected by the proposed bylaw shall be afforded an opportunity to be heard on matters contained in the bylaw.
- c) The Council may give such effect, as it deems fit, to representations made at a Public Hearing, in the bylaw as adopted.
- d) At a Public Hearing the Council is under no obligation to enter into a debate on any issue. The purpose of a hearing is to hear representations, which will later be considered by the Council in a regular meeting.

BYLAWS:

PH 1. Zoning Amendment Bylaw No. 1158, 2013

Andrew Yeates, CAO, read Zoning Amendment Bylaw No. 1158, 2013

PH 2. Written Submissions

There were no written submissions.

PUBLIC REPRESENTATIONS:

Mayor Irving asked a first time if there are any representations from the public regarding Bylaw No. 1158, 2013.

There were no comments from the public.

Mayor Irving asked a second time if there are any representations from the public regarding Bylaw No. 1158, 2013.

There were no comments from the public.

Mayor Irving asked a third and final time if there are any representations from the public regarding Bylaw No. 1158, 2013, and explained that Council cannot receive any further verbal or written submissions after this point.

There were no comments from the public.

ADJOURNMENT:

Mayor Irving closed the Public Hearing for Zoning Amendment Bylaw No. 1158, 2013.

Mayor Irving adjourned the Public Hearing at 7:03 pm.

CERTIFIED A TRUE AND CORRECT COPY
of the Minutes of the Public Hearing held
on Tuesday, November 12 at 7:00 pm in
the George Fraser Community Room, 500
Matterson Road, Ucluelet, BC.

Bill Irving
Mayor

Andrew Yeates
CAO

DISTRICT OF UCLUELET
Minutes of the Regular Council Meeting
held in the George Fraser Room, 500 Matterson Drive,
Ucluelet, BC on November 12, 2013 at 7:30 pm

COUNCIL PRESENT:

Mayor Irving
Councillor Mole
Councillor Lyons
Councillor Oliwa

STAFF PRESENT:

Andrew Yeates, CAO
Patricia Abdulla, Manager of Planning
Morgan Dossall, Recording Secretary

REGRETS:

Councillor Corlazzoli

CALL TO ORDER:

Mayor Irving called the meeting to order at 7:30 pm.

APPROVAL OF MINUTES:

Moved by Councillor Mole, seconded by Councillor Lyons to adopt the October 22, 2013 Regular Council minutes as presented.

CARRIED

Moved by Councillor Mole, seconded by Councillor Oliwa to adopt the October 30, 2013 Special Council minutes as presented.

CARRIED

ERRORS OR OMISSIONS:

- Amend 'Adjournment' statement in October 22, 2013 Regular Council minutes to read: "*Mayor Irving suspended the regular council meeting at 8:24pm and moved in camera under section 90(1) of the Community Charter.*"

PUBLIC INPUT, DELEGATIONS & PETITIONS:

None

CORRESPONDENCE:

C-1 The Nature Trust Request for Donation

Dr. Jasper Lament, CEO of The Nature Trust of BC

Moved by Councillor Mole, seconded by Councillor Lyons to receive correspondence item C-1 for information.

CARRIED

INFORMATION ITEMS:

I-1 BCAA "Worst Roads Survey"

Mark Donnelly, President & COO of BCAA Road Safety Foundation

- I-2 Recognition for Japan Love Project**
Seiji Okada, Consul General of Japan
- I-3 UBCM Meeting regarding Amphitrite Point & Fibre Optics**
Coralee Oakes, Minister of Community, Sport & Cultural Development
- I-4 Memorandum of Understanding on Regional Higher Learning Initiatives**
Josie Osborne, Mayor of Tofino
- I-5 Trail Establishment along E&N Rail Corridor**
Tamie Nohr, District of Lantzville

Moved by Councillor Lyons, seconded by Councillor Mole to receive information items I-1 through I-5.

CARRIED

Moved by Councillor Lyons, seconded by Councillor Mole to direct staff to refer each "Ucluelet" road listed in the BCAA "Worst Roads Survey" to the actual authorities responsible; where the authority is the Ministry of Highways, staff are to relay the District of Ucluelet's gratitude for recent upgrades in addition to calling their attention to the BCAA statistical report.

CARRIED

Moved by Councillor Mole, seconded by Councillor Oliwa to authorize Mayor Irving to sign the Memorandum of Understanding on Regional Higher Learning Initiatives on behalf of District of Ucluelet Council.

CARRIED

REPORTS:

- R-1 Expenditure Voucher G-18/13**
Jeanette O'Connor, CFO

Moved by Councillor Lyons, seconded by Councillor Oliwa to receive Expenditure Voucher G-18/13.

CARRIED

- R-2 Communal Garbage Collection System – Lots 37 & 68**
Patricia Abdulla, Planning Manager

Moved by Councillor Mole, seconded by Councillor Oliwa to approve recommendations one and two of "Communal Garbage Collection System – Lots 37 and 68" Report to Council, which state:

- (1) THAT Council receives this report for information and;*
- (2) THAT the SRWs remain in place on Lots 37 and 68.*

CARRIED

- R-3 Citizens of Cypress & Cedar Road, Request to Amend CS-1 Zone**
Patricia Abdulla, Planning Manager

Moved by Councillor Lyons, seconded by Councillor Mole to receive report R-3.

CARRIED

Moved by Councillor Oliwa, seconded by Councillor Mole to refer issue of rezoning request for Cedar Road and Cypress Road back to staff to investigate and report back to Council with recommendations on possibilities for resolving this request in an expeditious manner and without the need for the affected residents to wait for completion of the new zoning bylaw to be adopted.

CARRIED

R-4 ICBC Road Markings & Signage Study

Patricia Abdulla, Planning Manager and
Warren Cannon, Superintendent of Public Works

Moved by Councillor Mole, seconded by Councillor Oliwa to receive report R-4.

CARRIED

R-5 Holiday Season Hours of Operation for District Office

Jeanette O'Connor, CFO

Moved by Councillor Oliwa, seconded by Councillor Lyons to approve recommendation of "Holiday Season Office Hours" Report to Council, which states:

- (1) THAT Council authorize the closure of the Municipal office for the 2013 holiday season from Monday, December 23, 2013 through Friday, January 3, 2014. The office will reopen on Monday, January 6, 2014.*

CARRIED

R-6 Proposed 2014 Council Meeting Schedule

Jeanette O'Connor, CFO

Moved by Councillor Oliwa, seconded by Councillor Mole to approve recommendation of "2014 Council Meeting Schedule" Report to Council, which states:

- (1) For council to adopt the regular Council meeting schedule for 2014.*

CARRIED

R-7 Status of Bay Street Water Treatment Plant Upgrade

Warren Cannon, Superintendent of Public Works

Moved by Councillor Oliwa, seconded by Councillor Mole to approve recommendation of "Bay Street WTP Upgrade" Report to Council, which states:

- (1) THAT Council receives the Bay Street Water Treatment Plant Upgrade report for information.*

CARRIED

LEGISLATION:

L-1 Third Reading of Bylaw No.1158, 2013 – RZ#13-02 for 286 Main Street

Patricia Abdulla, Planning Manager

Moved by Councillor Oliwa, seconded by Councillor Lyons to approve recommendation of "3rd Reading Report – Rezoning #13-02, 286 Main Street CS-1 Village Square Zone to Amended CS-1 Village Square Zone" Report to Council, which states:

- (1) THAT Council give Third Reading to Bylaw #1158.*

CARRIED

Moved by Councillor Lyons, seconded by Councillor Oliwa to give third reading to Bylaw No.1158, 2013.

CARRIED

L-2 Final Adoption of Bylaw No.1156, 2013 – RZ#13-01 for 1601 Peninsula Road

Patricia Abdulla, Planning Manager

Moved by Councillor Oliwa, seconded by Councillor Mole to adopt Bylaw No.1156, 2013.

CARRIED

L-3 DP#13-02 and DVP#13-02 for 1601 Peninsula Road

Patricia Abdulla, Planning Manager

Moved by Councillor Oliwa, seconded by Councillor Lyons to approve recommendation of “Development Permit and Development Variance Permit #13-02 for 1601 Peninsula Road, Lot A, DL 282, Clayoquot District Plan 3550” Report to Council, which states:

- (1) THAT Council give approval for Development Permit and Development Variance Permit #13-02 (DP and DVP #13-02) in accordance and following upon Final Adoption of the preceding staff report introducing Bylaw #1156 for consideration of Final Adoption.*

CARRIED

COMMITTEE REPORTS:

Councillor Geoff Lyons

Food Bank on the Edge

- Met last week
- Christmas food hamper program (for entire west coast) aiming for 80 hampers by December 21; all volunteers welcome on Dec.21 to help pack hampers
- Sign by Whale’s Tail shows progress on hamper project (updated each week)

Clayoquot Biosphere Trust Society

- Held finance meeting; \$14 million in account almost up to date
- CBT held celebration last weekend; lots of events and presentations, very successful

Councillor Sally Mole

Westcoast Community Resources Society

- Held AGM October 24, 2013; no quorum in attendance, so will discuss AGM business November 14; two new board members

Ucluelet Recreation Commission

- AGM held October 29, 2013; no quorum in attendance
- Held open house to showcase Parks and Recreation Master Plan
- Looking for new members

Westcoast Coalition

- Met November 6, 2013

EcoTrust

- Met November 7, 2013
- EcoTrust reps from Tofino, Ucluelet, Ucluelet First Nations, Tla-o-qui-aht discussed regional energy/sustainability projects

Harbour Advisory Committee

- Met November 7, 2013
- Will present meeting minutes and recommendations at next Council meeting

Councillor Randy Oliwa

No committee reports

Mayor Bill Irving

Pacific Rim Harbour Authority

- Met October 30, 2013
- Comprises group of seven individuals representing 90 harbours on west coast of British Columbia
- Discussed issues re: derelict vessels, safety, federal investment in harbours
- Additional funds released this year for small craft harbours and improvements
- Recommendation out of meeting: Every float should have a ladder every 60m, under federal regulations. If harbour under WorkSafeBC, distance is reduced to 30m.

Fibre Optics

- Follow-up meeting with Telus, BC Hydro, Network BC, and District Council to keep project of bringing fibre optics to west coast moving forward; initially stalled due to higher than expected costs
- Working Group sent letter to Premier requesting her involvement

Remembrance Day

- Over 250 people gathered
- Highlights efforts of Cenotaph Committee and Army & Navy in planning cenotaph installation next year

Moved by Councillor Mole, seconded by Councillor Lyons to receive all committee reports.

CARRIED

NEW BUSINESS:

Cenotaph

- After high turnout on Remembrance Day, Cenotaph Committee may need to consider new locations for cenotaph that can accommodate these numbers

PUBLIC QUESTION PERIOD

Council received comments from the public regarding:

- ❖ Encouraging volunteerism in the community
- ❖ Examples of Successful Petitions to the Board of Variance
- ❖ House Insurance and Zoning on Cedar and Cypress Road
- ❖ More information on energy and sustainability report

ADJOURNMENT:

Moved by Councillor Oliwa, seconded by Councillor Mole that it is in the opinion of Council that the public interest requires that persons other than members of Council and Officers be excluded from the meeting to consider confidential matters related to a legal issue, pursuant to section 90(1), subsections (d) and (g) of the Community Charter and that Council continue the meeting in closed session.

CARRIED

Mayor Irving suspended the regular council meeting at 8:03pm, and moved in-camera at 8:08pm under section 90(1) of the Community Charter.

Mayor Irving adjourned the in-camera session at 8:56pm and resumed the regular council meeting at 8:57pm.

Moved by Councillor Lyons, seconded by Councillor Mole to direct staff to write letters of support in the nominations of B. Touchie, and two others for the 2013 BC Achievement Award.

CARRIED

Mayor Irving adjourned the regular council meeting at 8:58pm.

CERTIFIED CORRECT: Minutes of the Regular Council Meeting held on Tuesday November 12, 2013 at 7:30 pm in the George Fraser Community Room, 500 Matterson Road, Ucluelet, BC

Bill Irving
Mayor

Andrew Yeates
CAO



November 13, 2013

His Worship
Mayor Bill Irving
District of Ucluelet
PO Box 999
200 Main Street
Ucluelet BC V0R 3A0

Reference: 220617

Dear Mayor Irving:

Re: Thank You

I am writing to thank you for taking the time to meet with me at this year's annual Union of British Columbia Municipalities (UBCM) Convention. It was great to have the chance to discuss your safety concerns around Highway 4, such as missing and damaged road reflectors and lack of shoulders. I was also glad to talk about your suggestion for the realignment of this highway in phases, over three to five years, your request for the ministry's support and collaboration relating to upgrades to hydro lines and fibre optics, and your request to meet with the ministry and our maintenance contractor twice a year rather than once.

The yearly UBCM convention is an important opportunity for our two levels of government to come together and work collaboratively on the issues that matter to British Columbians. The thoughtful dialogue and informative discussion exchanged during this event serves a vital role in giving our province's communities a clear voice on how we can make our transportation network the safest and most reliable possible.

While I am relatively new to my portfolio as Minister of Transportation and Infrastructure, it is easy to see the outstanding level of commitment our province's local representatives share in supporting the success of our local communities. I was pleased to experience firsthand the valuable role the UBCM gathering serves in promoting a strong and positive working relationship between B.C.'s elected officials. I have asked ministry staff to follow up with you directly regarding the replacement of damaged and missing reflectors along the Highway 4 corridor, and to discuss your other concerns and requests in greater detail.

In the meantime, should you have further questions regarding these or other matters in your area, please do not hesitate to contact our local District Manager, Renee Mounteney. She can be reached at 250 751-3282 or by e-mail at Renee.Mounteney@gov.bc.ca and would be pleased to assist you.

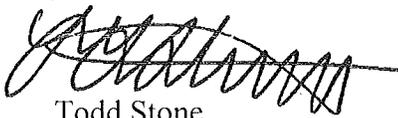
.../2

- 2 -

I appreciated the positive and productive tone of our meeting, and I look forward to continuing to work together to make our province a leader in transportation excellence.

Thank you again for taking the time to meet with me.

Sincerely,

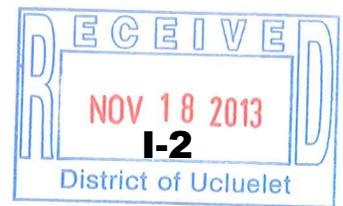
A handwritten signature in black ink, appearing to read 'Todd Stone', written over a horizontal line.

Todd Stone
Minister

Copy to: Grant Main, Deputy Minister

Dave Duncan, Assistant Deputy Minister
Highways Department

Renee Mounteney, District Manager
Vancouver Island District



Honours and Awards Secretariat

November 14, 2013

His Worship Bill Irving and Councillors
District of Ucluelet
PO Box 999
Ucluelet BC V0R 3A0

Dear Mayor and Councillors:

Re: Order of British Columbia ~ 2014 Call for Nominations

It is time once again to “call for nominations” for the Order of British Columbia, the highest honour the Province can bestow on its citizens for excellence and outstanding achievement. Anyone is welcome to nominate a deserving individual as candidate for appointment to the Order of British Columbia. I seek your assistance in informing your municipality about this opportunity to take part in the public recognition of its outstanding citizens. Could you bring this up at your next council meeting?

An independent Advisory Council chaired by the Chief Justice of British Columbia considers nominations to the Province’s highest award for excellence and outstanding achievement. Three hundred and forty-five distinguished British Columbians have been honoured since 1990.

For your information, a report listing all of the recipients of the Order is available on our website <http://www.orderofbc.gov.bc.ca>. If you would like this report broken down by City/Town, please contact our office.

Nomination forms for the Order are available from the Honours and Awards Secretariat in Victoria, (250) 387-1616, or on the website: <http://www.orderofbc.gov.bc.ca>. Completed nominations must be received by the Secretariat by **March 7, 2014** to be considered. Nominations received after this will automatically be forwarded for consideration in 2015.

Your continuing support of the Order of British Columbia is very much appreciated.

Yours sincerely,

Karen Felker
Coordinator

Telephone: 250 387-1616 Fax: 250 356-2814

THIS PAGE LEFT BLANK INTENTIONALLY



S·A·L·T·S·

SAIL AND LIFE TRAINING SOCIETY

Box 5014, Station B, Victoria, BC, Canada V8R 6N3
T 250-383-6811 F 250-383-7781 W www.salts.ca



November 15, 2013

District of Ucluelet
PO Box 999
Ucluelet BC V0R 3A0

Attention: Mayor and Council, District of Ucluelet

Dear Mayor and Council,

Re: SALTS Sail and Life Training Society – 2014 Bursary Offer

Thank you for making arrangements for Aubry Ludlow to receive the SALTS bursary to participate in our sail training program this past summer. Aubry served as a tremendous ambassador for your community during his 10-day trip from Port Hardy to Ucluelet aboard the tall ship *Pacific Swift*.

As you may know, SALTS Sail and Life Training Society is a not-for-profit organization based in Victoria that operates a dynamic sail training program for young people age 13 - 25 aboard historic tall ships. Each summer season, over 250 young people participate as part of our ten-day voyages that see our two tall ships circumnavigate Vancouver Island.

For many years, our two tall ships have used Ucluelet harbour as an ending and starting point for the final two voyages of our summer season. Over 125 young sailors and their families travel to and from Ucluelet to be a part of these SALTS voyages. Our staff, crews and trainee families have come to greatly appreciate the services and hospitality of your community and the professionalism and kindness of Ucluelet Harbour Authority staff.

We would like to continue to build partnerships with your community and would like to offer the District of Ucluelet a full bursary for a female (age 13 – 18) of your choice that meets the eligibility requirements for the SALTS Bursary Program (see enclosed). The bursary covers the full cost of a ten-day sail training voyage aboard one of our tall ship schooners, the *Pacific Swift*, in summer 2014. I have enclosed a brochure that outlines the details of the SALTS summer program and what a trip like this would entail. The value of the bursary (i.e. our cost to provide one berth on the voyage) is \$1,574.37, and the bursary would be provided to you free of charge.

The bursary we are able to offer your organization is for a female (age 13 – 18) on the following voyage:

Sailing Dates: August 7 - 16, 2014 (Trip 7)
Trip Start Location: Port Hardy, BC
Trip End Location: Ucluelet, BC

Our summer sailing program fills up very quickly (i.e. most of our trips are fully booked within a half hour of registration opening). However, we have held a number of berths for groups, such as yourselves, who can select a bursary recipient who wouldn't otherwise have an opportunity to participate in a program of this nature.

We would appreciate a response from you by December 15, 2013 to indicate whether or not you are able to partner with us in selecting a bursary recipient this season. If you are able to partner with us this season, please sign and return the enclosed Bursary Partnership Agreement by fax (250-383-7781) or email by December 15, 2013. The name of the recipient and their registration details would not be required until April 1, 2014.

If you have any questions, I can be contacted by email (robin@salts.ca) or by telephone (1-888-383-6811). I look forward to hearing from you.

Fair Winds,



Robin Irving
Booking Manager
S.A.L.T.S. Sail and Life Training Society

Enclosure 1 - SALTS background and SALTS bursary partner eligibility requirements
Enclosure 2 - SALTS program fitness requirements
Enclosure 3 - SALTS Bursary Partnership Agreement
Enclosure 4 - SALTS summer brochure

Cc: Andrew Yeates, Chief Administrative Officer, District of Ucluelet

District of Ucluelet Expenditure Voucher

G-19/13

Date: November 20, 2013

Page: 1 of 4

CHEQUE LISTING:

AMOUNT

Cheques: #19940 - # 20010	\$	396,429.38
---------------------------	----	------------

PAYROLL:

PR 023/13	\$	59,269.19
-----------	----	-----------

	<u>\$</u>	<u>455,698.57</u>
--	-----------	-------------------

RECEIVED FOR INFORMATION AT MEETING HELD: November 26, 2013

Jeanette O'Connor, CFO

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
019940	002	07/11/2013	BCL16	BRUNNELL CONSTRUCT	1072A	PP#4	148,823.78	14,241.51	134,582.27	
019941	002	07/11/2013	AG815	AG SURVEYS	13-539 13-541 13-540 13-545	WINDSOR PATH ST JACQUES MARINE DR SIDEWALK SURVEY	1,160.50 1,362.00 6,870.50 1,011.88		10,404.88	
019942	002	07/11/2013	AL001	ACKLANDS - GRAINGE	43540513621 43540514043	GLOVES/SANITIZER/F GLOVES/BATTERIES/V	86.35 272.12		358.47	
019943	002	07/11/2013	AO001	APERTURE OVERTURES	131020	TEAM PHOTOGRAPHS	112.00		112.00	
019944	002	07/11/2013	AP251	ALBERNI PAVING & C	OCT/13 SEP/13	PEN/MAIN SEWER LIN PAVING	10,450.00 39,501.00		49,951.00	
019945	002	07/11/2013	BM685	BIRD, MACKENZIE	120817	SUMMER SPECIAL EVE	40.23		40.23	
019946	002	07/11/2013	CGISC	CGIS CENTRE	51553 41548 41579	ZONING BYLAW OCT/13 NOV/13	588.00 355.88 349.23		1,293.11	
019947	002	07/11/2013	CK608	CORTES KEVIN	D398	D398	1,221.94		1,221.94	
019948	002	07/11/2013	CLC12	CARVELLO LAW CORPO	708 715 711 713 709 710 712 714 668 651	101006 10110a 101025 101037 101007 101022 101027 101042 101022 101041	964.62 2,703.69 636.83 1,194.96 892.13 2,175.44 1,012.78 887.41 1,050.26 547.01	12,065.13		
019949	002	07/11/2013	coop	UCLUELET CONSUMER'	NOV/13	NOV/13	250.00		250.00	
019950	002	07/11/2013	CP300	CRITERION PICTURES	763511	MOVIES	51.74		51.74	
019951	002	07/11/2013	CRACM	CRANNOCH CONSULTIN	DOU010-13	CONSULTANT (OVERSE	1,134.00		1,134.00	
019952	002	07/11/2013	CUPE1	CUPE LOCAL #118	OCT/13	OCT/13	1,253.90		1,253.90	
019953	002	07/11/2013	DB052	DIGITAL BLOOM INTE	2972 2973	20% PYMT ON PROJEC 20% PYMT ON PROJEC	2,151.74 2,098.95		4,250.69	
019954	002	07/11/2013	DC001	DOLAN'S CONCRETE L	UK36932 72942 UP37823 UP72945	CONCRETE MULCH/GRAVEL DRAIN ROCK GRAVEL	330.97 816.84 53.38 283.15		1,484.34	
019955	002	07/11/2013	DFC01	DUMAS FREIGHT COMP	33824	GRASS SEED	64.93		64.93	
019956	002	07/11/2013	ES113	ENERSENSE CONSULTI	13-19	LEED	5,565.00		5,565.00	
019957	002	07/11/2013	ES137	EDUCATION STATION	26560	PS SUPPLIES	38.82		38.82	
019958	002	07/11/2013	FS004	FOUR STAR WATERWOR	42299 42293	CURB STOPS/SEWER P LARCH/CHAMBER SIDE	2,057.83 3,710.12		5,767.95	
019959	002	07/11/2013	FW050	FAR WEST FOODS GRO	277231 277232	PAPER PRODUCTS HALLOWEEN HOWL FOO	486.09 44.34		530.43	
019960	002	07/11/2013	HC001	HUB CITY PAVING LT	27933	PRIMER PUMP E1	1,003.05		1,003.05	
019961	002	07/11/2013	KV079	K-V SERVICES	11733	REPAIR LOCK-WASH M	191.74		191.74	
019962	002	07/11/2013	LOI04	LIESCH OFFICE INTE	3046	FILE DRAWERS/TACKB	2,007.72		2,007.72	
019963	002	07/11/2013	M9138	MILLAR, BARBARA	120810	MILLAR-GFOA PAYROL	229.40		229.40	
019964	002	07/11/2013	MM011	MORRISON MYLES	120815	UMBRELLA DEFENSE	164.00		164.00	
019965	002	07/11/2013	MT004	MacKINNON TAMMI	120816	DOG OBEDIENCE	344.40		344.40	

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
019966	002	07/11/2013	NI005	NORTH ISLAND LABOR	88476	HWY RES/HELEN RD	105.00		105.00	
019967	002	07/11/2013	PC285	PETTY CASH - BARBA	OCT/13	OCT/13 PETTY CASH	151.15		151.15	
019968	002	07/11/2013	PC336	PETTY CASH FORTUNE	120818	CAN POST/BUTTER	42.09		42.09	
019969	002	07/11/2013	RC006	POPPY FUND BR 65	200955	2 WREATHS	160.00		160.00	
019970	002	07/11/2013	SB304	SCHANTZ BOB	OCT/13	OCT/13	705.60		705.60	
019971	002	07/11/2013	SC003	SHARE CANADA	281878	NATRAKLENE	1,218.00		1,218.00	
019972	002	07/11/2013	SF061	STEVENS FLICKERINE	05112013	OCT/13 YOGA	739.32		739.32	
019973	002	07/11/2013	SJ004	S & J SERVICES	280993 280991 280992 280988 280989	OCT/13 AQ OCT/13 PW OCT/13 FIRE HALL OCT/13 LYCHE UAC OCT/13	651.00 315.00 138.60 1,386.00 315.00		2,805.60	
019974	002	07/11/2013	TJ567	TOWGOOD JOHN	120811	BYLAW PRINTING REI	81.87		81.87	
019975	002	07/11/2013	TM005	TELUS MOBILITY	OCT/13	OCT/13	1,285.94		1,285.94	
019976	002	07/11/2013	TP002	TELUS	OCT/13	OCT/13	4,425.57		4,425.57	
019977	002	07/11/2013	TSC19	TRANSPARENT SOLUTI	6780	DEC/13 CLEARMAIL	20.95		20.95	
019978	002	07/11/2013	UC142	UCLUELET CONSUMER'	C01086286 C01090662 C01045377 C01128188	CHARGER/CLEANERS DUCT TAPE CANDY-YOUTH DANCE AFTERSCHOOL SUPPLI	133.98 15.66 26.53 29.77		205.94	
019979	002	07/11/2013	US398	UCLUELET SECONDARY	120812	POINSTTA'S	126.00		126.00	
019980	002	07/11/2013	VMR33	VICTORIA MOBILE RA	85334	RE-INSTALL SCADA	4,360.29		4,360.29	
019981	002	07/11/2013	WL773	WATSON LORNA	120814	DISCOVERING HAPPIN	73.80		73.80	
019982	002	07/11/2013	WP166	WINDSOR PLYWOOD -	12937A 12939A 12941A 12940A 12942A 12946A 12947A 12948A 12950A	DOG KENNEL BALLFIELD-TWINE CEDAR/SCREWS/BRUSH PW SUPPLIES BAY ST-SCREW/SNIPS GREENHOUSE HEAT CA LYCHE-SCREW SCADA-MATT RD CEMETERY-PAINT	864.63 40.46 84.25 500.87 54.77 39.36 3.10 57.05 8.79		1,653.28	
019984	002	15/11/2013	AL001	ACKLANDS - GRAINGE	43540513619	SAW BLADE	447.87		447.87	
019985	002	15/11/2013	BC402	BRADLEY CLAUDINE	120824	127064 TAX OVERPAY	770.00		770.00	
019986	002	15/11/2013	CE004	CORPORATE EXPRESS	33298141	OFFICE SUPPLIES	274.33		274.33	
019987	002	15/11/2013	CF265	CLIVE FREUNDLICH,	9108 9109 9110	UCC-F/S OCT/13 SCHIBLI-AUG-NOV/13 SCHILBLI-ACCOM	136.50 13,219.82 345.00		13,701.32	
019988	002	15/11/2013	CI192	CIBC - VISA CENTRE	OCT 24/13 OCT23/13 PYMT	OCT/13 OCT 23/13 PYMT	13,880.59 6,700.00-		7,180.59	
019989	002	15/11/2013	CK608	CORTES KEVIN	D399	D399	4,604.44		4,604.44	
019990	002	15/11/2013	E9329	EEFTINK ANDREW	PP23-FINAL	9329-FINAL	1,617.47		1,617.47	
019991	002	15/11/2013	EL048	ERIK LARSEN DIESEL	710999	SCADA	41.73		41.73	
019992	002	15/11/2013	FW050	FAR WEST FOODS GRO	276273 276451 277343	PAPER PRODUCTS PAPER PRODUCTS/SOA MOVIE/CLEANING SUP	65.10 144.69 200.50		410.29	

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
019993	002	15/11/2013	HI715	HETHERINGTON INDUS	33458	OIL PADS & FILTERS	126.00		126.00	
019994	002	15/11/2013	LY001	YOUNG, ANDERSON	76809	1190123	3,558.35		3,558.35	
019995	002	15/11/2013	PB104	PIONEER BOAT WORKS	69619	ROPE	67.20		67.20	
019996	002	15/11/2013	PW280	PITNEYWORKS	OCT/13	OCT/13 POSTAGE REF	1,065.00		1,065.00	
019997	002	15/11/2013	RD205	ALBERNI-CLAYOQUOT	117-2/13	B/L 1074	78,430.30		78,430.30	
019998	002	15/11/2013	ROGER	ROGERS WIRELESS	OCT/13	OCT/13	80.11		80.11	
019999	002	15/11/2013	RPI46	ROADPOST INC. T462	NOV/13	NOV/13	61.95		61.95	
020000	002	15/11/2013	RS496	RELIC SURF SHOP IN	120823	FALL SURF CAMP	1,462.88		1,462.88	
020001	002	15/11/2013	S9326	SMULDERS MANDALA	120821	YOUTH CONTRACT	1,433.60		1,433.60	
020002	002	15/11/2013	SBR01	SONBIRD REFUSE & R	17295	OCT/13	2,887.50		2,887.50	
020003	002	15/11/2013	SH219	SARGENT HEATHER	63929	OCT/13 SCAT	609.44		609.44	
020004	002	15/11/2013	SI604	SHU IAN	120822	PURPLE DRAGON	662.15		662.15	
020005	002	15/11/2013	U0148	UNION OF BC MUNICI	UBCM/14 CLNDR	2014 UBCM CALENDER ROSE HAYES	184.56		184.56	
020006	002	15/11/2013	UI923	UKEE INFO TECH	10034	SEP-OCT/13	979.83		979.83	
020007	002	15/11/2013	UR849	UCLUELET RENT-IT C	16985	CONCRETE BIT RENTA	33.60		33.60	
020008	002	15/11/2013	UV145	UCLUELET VIDEO SER	NOV/13	NOV/13	41.33		41.33	
020009	002	15/11/2013	VI200	VANCOUVER ISLAND R	Q4/13	Q4/13	23,062.00		23,062.00	
020010	002	15/11/2013	Y9308	YEATES ANDREW	120826	YEATES GFOA	114.00		114.00	
Total:							410,670.89	14,241.51	396,429.38	

*** End of Report ***



STAFF REPORT TO COUNCIL

Council Meeting: NOVEMBER 26, 2013
 500 Matterson Drive, Ucluelet, BC V0R 3A0

FROM: PATRICIA ABDULLA, MANAGER OF PLANNING & BLDG. SERVICES
FILE NO: 3900-20 BYLAW #1158; 3360-20 RZ#13-02, FOLIO #155100
SUBJECT: 4TH READING REPORT – REZONING #13-02, 286 MAIN STREET CS-1 VILLAGE SQUARE ZONE TO AMENDED CS-1 VILLAGE SQUARE ZONE
ATTACHMENT(S): BYLAW #1158

RECOMMENDATION(S):

1. THAT Council give Fourth Reading to Bylaw #1158.

PURPOSE:

To advance Bylaw #1158 to Fourth Reading having given a Public Hearing on November 12, 2013 in an open meeting and Third Reading on the same day which will permit that property with a legal description of Lot 9, District Lot 282, Clayoquot District, Plan 1686 (286 Main Street), to be rezoned from Village Square Commercial CS-1 Zone to Amended Village Square Commercial CS-1 Zone to residential use on this property on the first storey of the existing building provided the existing building also contain commercial use(s) otherwise permitted in this Zone on the majority of that first storey and fully occupy the front of the building.

Respectfully submitted:

A handwritten signature in black ink, appearing to read "Patricia Abdulla", is written over a horizontal line.

Patricia Abdulla, Manager of Planning

DISTRICT OF UCLUELET

Bylaw No. 1158, 2013

A bylaw to amend the "District of Ucluelet Zoning Bylaw No. 800, 1999".

WHEREAS Section 903 and other parts of the *Local Government Act* authorize zoning and other development regulations;

NOW THEREFORE the Council of the District of Ucluelet, in open meeting assembled, enacts as follows;

1. THAT the property with legal description of Lot 9, District Lot 282, Clayoquot District, Plan 1686 (286 Main Street), be rezoned from Village Square Commercial CS-1 Zone to Amended Village Square Commercial CS-1 Zone, which will permit residential use on this property on the first storey of the existing building provided the existing building also contain commercial use(s) otherwise permitted in this Zone on the majority of that first storey and fully occupy the front of the building.

READ A FIRST TIME this 8th day of October, 2013.

READ A SECOND TIME this 8th day of October, 2013.

PUBLIC HEARING held this 12th day of November , 2013

READ A THIRD TIME this 12th day of November , 2013.

ADOPTED this ** day of ** , 20**.

CERTIFIED A TRUE AND CORRECT COPY of "District of Ucluelet Zoning Amendment Bylaw No. 1158, 2013."

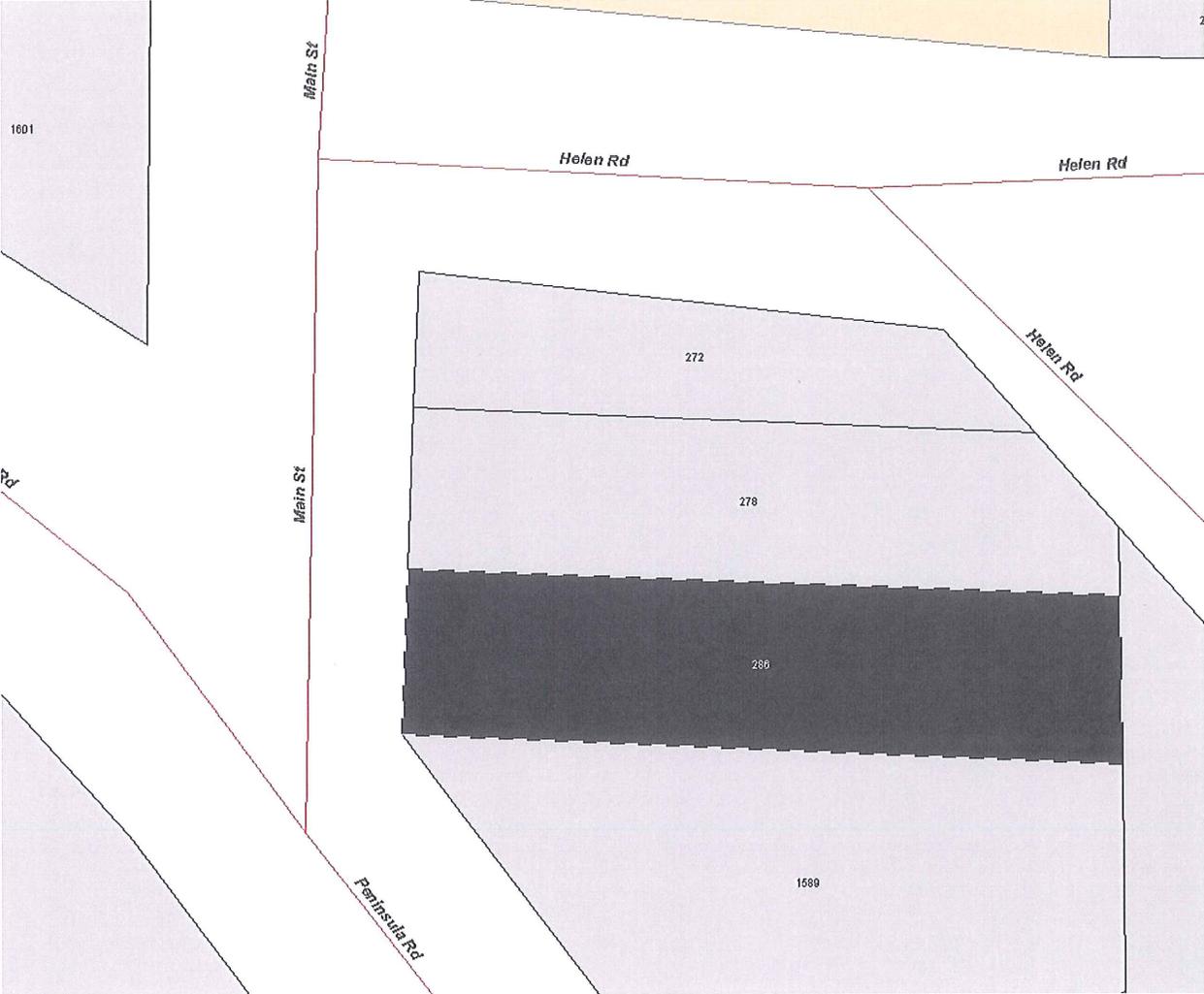
Mayor
Bill Irving

CAO
Andrew Yeates

THE CORPORATE SEAL of the District of Ucluelet was hereto affixed in the presence of:

CAO
Andrew Yeates

SCHEDULE 'A'
Bylaw 1158



THIS PAGE LEFT BLANK INTENTIONALLY



STAFF REPORT TO COUNCIL

Council Meeting: NOVEMBER 26, 2013

500 Matterson Drive, Ucluelet, BC V0R 3A0

FROM: PATRICIA ABDULLA, MANAGER OF PLANNING

FILE No: 3900-25 BYLAW 1161;
FOLIO 151.124; RZ#13.03

SUBJECT: PROPOSAL TO AMEND ZONING BYLAW No. 800, 1999 BY ADDING THE ADDITIONAL FOOTNOTE TO THE "MIXED COMMERCIAL RESIDENTIAL" USE LISTED UNDER "PERMITTED USES" IN THE VILLAGE SQUARE COMMERCIAL CS-1 ZONE ON THE LANDS LEGALLY DESCRIBED AS LOT 13, DISTRICT LOT 282, CLAYOQUOT DISTRICT, PLAN 11055 (1766 CYPRESS ROAD) TO PERMIT RESIDENTIAL USE ON THE FIRST STOREY OF THE EXISTING BUILDING PROVIDED THAT THE EXISTING BUILDING ALSO CONTAIN COMMERCIAL USE(S) OTHERWISE PERMITTED IN THIS ZONE IN THE FRONT PORTION OF THAT FIRST STOREY MEASURING AN AREA NOT LESS THAN 9.7 SQ. M. (11' X 9.5').

ATTACHMENT(S): (1) DEVELOPMENT APPLICATION
(2) 1766 CYPRESS ROAD FLOOR PLAN
(3) ADDENDUM TO REG'S ROOTS LANDSCAPING LTD. APPLICATION FOR RE-ZONING 1766 CYPRESS ROAD
(4) ZONING AMENDMENT BYLAW No.1161

RECOMMENDATION(S):

1. **THAT** Council consider approval of the following recommendations:
 - a. **THAT** Zoning Bylaw No. 1161, 2013 be given First and Second Readings and
 - b. **THAT** Zoning Bylaw No. 1161, 2013 be advanced to a Public Hearing

PURPOSE:

To provide Council with information with respect to an application seeking to rezone the subject property in order to permit residential use on this property on the first storey of the existing building provided the existing building also contain commercial use(s) otherwise permitted in this Zone in an area not less than 9.7 sq. m. (11' x 9.5') as shown in the **attached** drawings.

BACKGROUND:

In 1999 the Ucluelet Zoning Bylaw #800 was adopted. The Village Square designation and zoning was defined and articulated under this new zoning bylaw and its described boundaries included the subject area (**see Figure 1**). The CS-1 Village Square zoning (of which this area is a part of) was based on the adopted Official Community Plan. It envisioned and created a *town core* commercial area, which among other uses, allowed for new developments to have a residential component but only on the second floor and if in conjunction with a mixed residential/commercial use. This zoning has been in place since the adoption of the prevailing Zoning Bylaw in 1999. In the intervening years several properties in the Village Square (including the subject site) have utilized the CS-1

zoning, converting Single Family Dwellings into offices, restaurants and other commercial enterprises. These opportunities were not available before the prevailing zoning was adopted in 1999. Since 1999 the District has also received several mixed use development proposals and in 2012 the District rezoned the property on 1751 Cypress Road to provide parking for current and future commercial businesses within the Village Square. This specific area of the Village Square also contains an operating Fish Plant, a Police Station, Telus Site, working dock and upland storage area and is bordered by the C5-Tourist Commercial zone to the West.

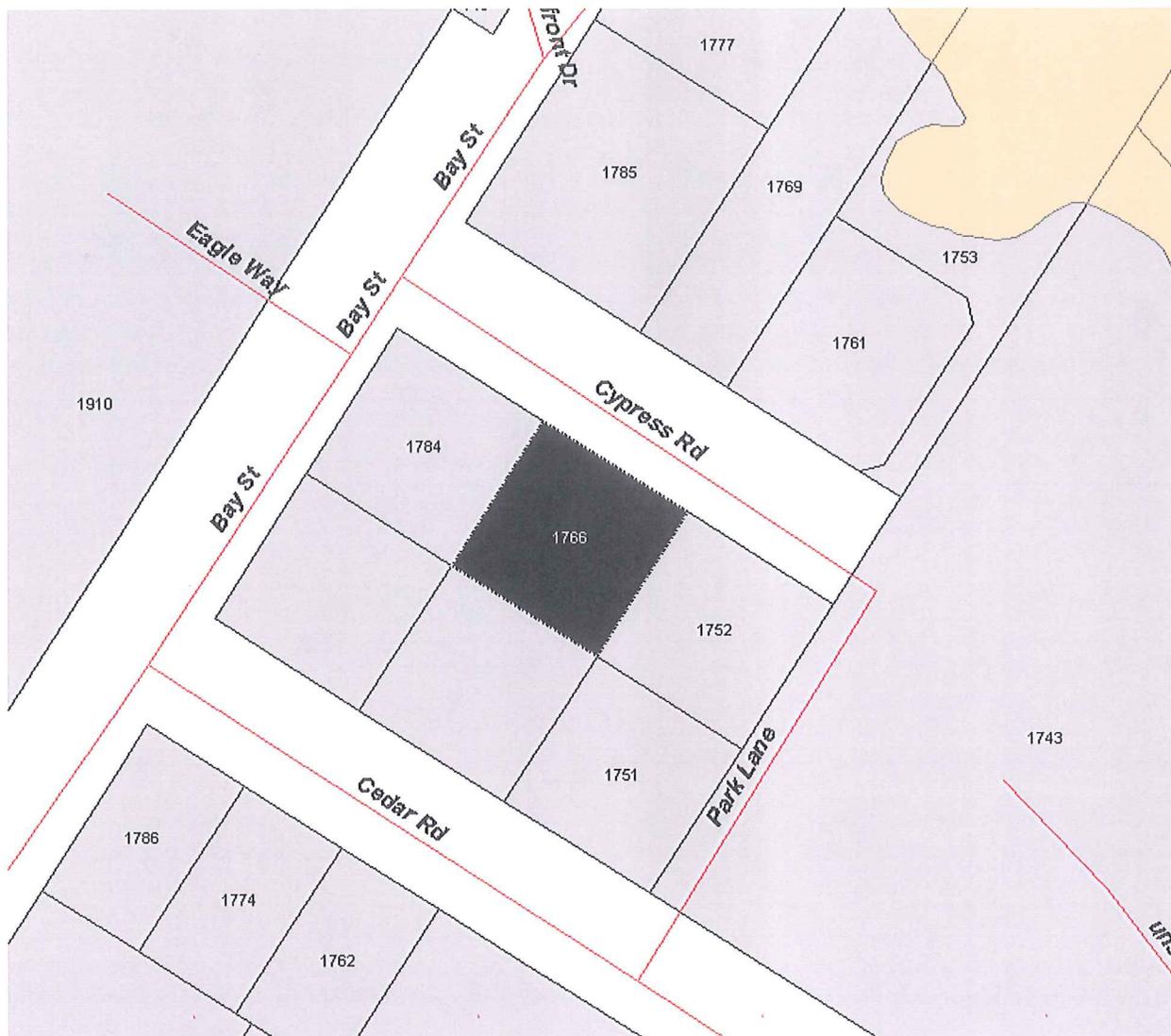


Figure 1

The subject site contains an older 1 storey building which was once a single family dwelling and would have remained lawfully non-conforming under the 1999 Bylaw #800 as long as it continued its use as such. As the applicant indicates in their letter of submission, the property was purchased in 2001 as a residential property and turned into an office for Clayoquot Forest Engineering and later Clayoquot Forest Environmental. Under Section 911 (1)(a) and (b) of the Local Government Act (LGA), if a lawful non-conforming use is discontinued for a period of six (6) months, any subsequent use of the land, building or other structure becomes subject to the prevailing bylaw. In February of 2012 the applicant placed the property up for sale and was originally unaware of the

inability to now sell or occupy the building as a residential use. In November of 2012 staff met with the applicant to review the relevant sections of the Local Government Act, the prevailing zoning under Bylaw #800 and the Official Community Plan designation of the CS-1 Village Commercial Zoning.

The applicant/owner has indicated that he has continued his efforts to sell the property as a commercial property without success. He acknowledges that this may be due in part to the current market. He also recognizes the significance of and opportunities in retaining the prevailing commercial zoning balanced with the timing of a more supportive market. The rezoning proposal he has brought forward is to work within the intent of the prevailing zoning by providing a certainty of commercial street frontage. The amendment would be to permit ground floor residential use only in combination with a commercial use as shown on the attached plans and only in the existing building. Should the building be demolished it would convert to the prevailing zoning regulations. This would provide a potential purchaser the future opportunities which the CS-1 commercial zone can provide, meet the intent of the existing zone and would not conflict with the OCP.

ANALYSIS:

The Official Community Plan (OCP) supports some residential components in the Village Square but emphasizes ground level as commercial. By ensuring that this amendment to the CS-1 Zone relates to the existing building only and by requiring commercial for the frontage (shop fronts along the Cypress Road side) and by ensuring that there is commercial storage components in the existing building the proposal is consistent with the intent of the OCP and an amendment should not be required.

The applicant is not proposing any modifications to the exterior of the building and this proposal will therefore not require a Development Permit. It also bears noting that all the parking and loading required with this proposal for both the commercial and residential uses combined can be accommodated on this site.



Figure 2

SUMMARY:

Staff have met with the applicant/owner over the past two years to discuss various proposals and future opportunities for this site. The owner is motivated to preserve the CS-1 Village Square Commercial prevailing zoning and understands the potential it provides for a possible purchaser. The proposal is to keep the intent of the OCP and Village Square Zoning intact by applying a site/building specific amendment to the existing zoning.

Staff would recommend that Council adopt first and second readings to allow the rezoning to move to a public hearing process where the impact to adjacent properties can be considered and heard.

Respectfully submitted:

A handwritten signature in black ink, appearing to read 'Patricia Abdulla', written over a horizontal line.

Patricia Abdulla, Manager of Planning

SCHEDULE "A"

RZ #13-03
Folio 151124



District of Ucluelet Development Application

P.O. Box 999, Ucluelet B.C., V0R 3A0 Phone: (250) 726-7744 Fax: (250) 726-7335

Type of Application: REZONING

Legal Description: LOT 13 PLAN 11055 DL282 CLAYOQUOT AESTAC

Registered Owner: REG'S ROOTS LANDSCAPING LTD

Applicant: REG PAYNE 1766 CYPRESS RD

Postal Code: V0R 3A0 Telephone: 250 726-3751 Fax: _____

Personal information collected on this form is gathered for the purpose of processing this application and for administration and enforcement. The personal information is collected under the authority of the Municipal Act and the District's Bylaws. If you have questions or concerns about the information collected, contact the Administrator, District of Ucluelet. Personal information or business information submitted on this form is not considered to be supplied in confidence. Please initial to acknowledge that you have read the above.

Applicant's Initials: RP

The District of Ucluelet is hereby authorized to enter the property for inspection purposes. We hereby declare that all the above statements and information contained in the material submitted in support of this application are, to the best of my knowledge, true and correct in all respect.

Property Owner(s) Signature(s): _____

OR

Authorized Agent's Signature(s): _____

Attach authorization from Property Owner(s)

This Section is for Municipal Purposes Only

Date Received: November 13, 2013

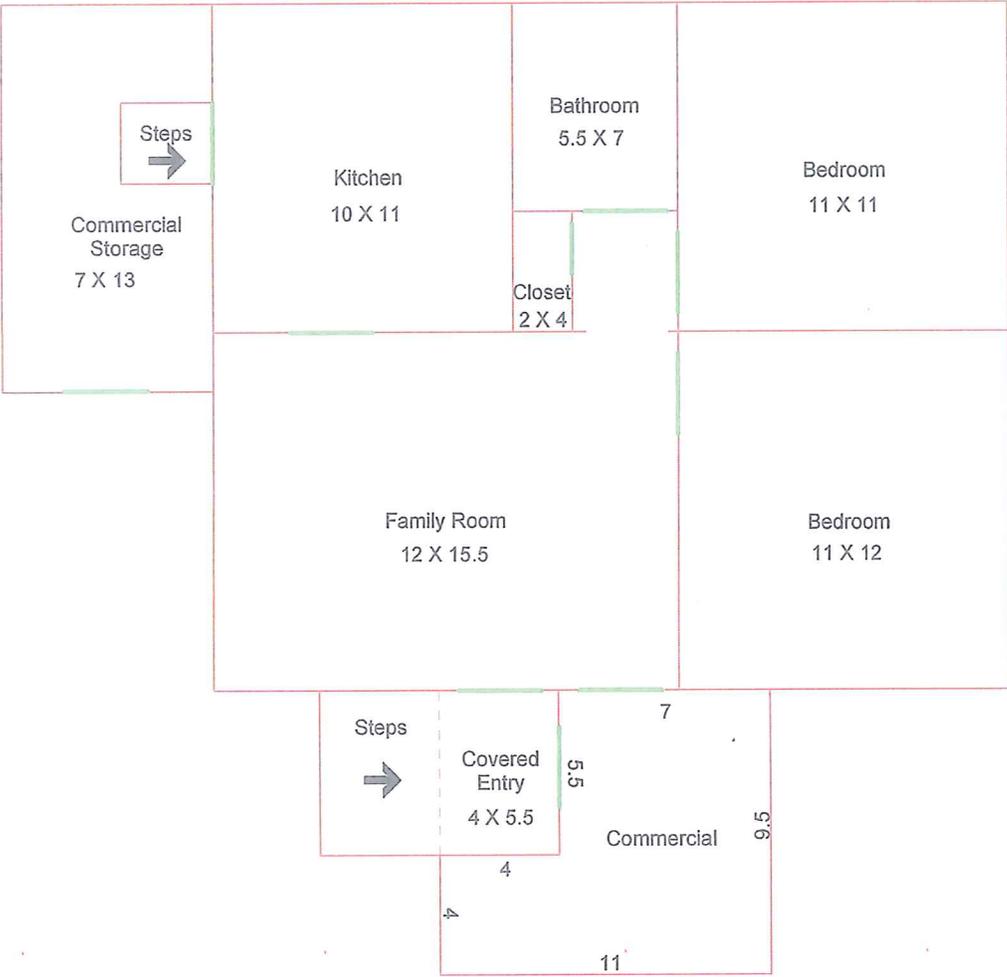
Amount Paid: 900

Receipt Number: 47759

File Number:

3360-20 RZ#13-03

Floor Plan 1766 Cypress Road



Scale : 1 Inch = 4 Feet

Addendum to Reg's Roots Landscaping Ltd's Application for Re-Zoning of**1766 Cypress Road, Ucluelet**

November 5, 2013

Dear Patricia, Mayor and Council;

1766 Cypress Road was purchased in Nov 2001 as residential property and turned into an office space for Clayoquot Forest Engineering, later Clayoquot Forest Environmental.

August 2009 I bought out my partner Clive Pemberton and was determined to keep my small crew working and keep 1766 Cypress running as an effective occupied space. Due to the lack of forestry work I had to lay off my existing crew and try to maintain the office space.

February 2012 due to lack of work I put the 1766 Cypress Road location up for sale, not realizing that the current zoning would disallow the property to be sold as residential or residential / commercial.

Due to the lack of work and the inability to sell it was no longer feasible to continue working from the 1766 Cypress Road property, I changed companies from engineering to landscaping and moved the office to my home location.

1766 Cypress had now sat vacant since November 2012.

There have been numerous parties interested in the property as a residential home based business, however due to the zoning it has been unable to be sold as a liveable, workable space. Due to the location it is not a prime candidate for business use only with new business owners looking to be located on the main road.

The entire one block of Cypress Road is currently occupied as residential with the exception of 1766 which sits vacant unable to sell due to the current zoning regulations.

1766 Cypress is well suited for a home base business having a small front office with separate entrance, a commercial storage space with separate entrance and generous parking, leaving the remainder of the house as liveable quarters.

The vacant premises of 1766 Cypress has been and continues to be a financial burden on myself and my small business as well as not serving the community as an asset by remaining vacant.

By way of this application I am requesting that the existing CS-1 Village Square Commercial Zoning be amended to allow residential use within this building provided there is a commercial component.

The residents of Cypress Road have been very supportive over these difficult times and I do hope that Council will see fit to grant the zoning changes and allow 1766 Cypress to once again be an active thriving part of the community.

Respectfully,

Reg Payne

Reg's Roots Landscaping Ltd.



DISTRICT OF UCLUELET

Bylaw No. 1161, 2013

A bylaw to amend the "District of Ucluelet Zoning Bylaw No. 800, 1999".

WHEREAS Section 903 and other parts of the Local Government Act authorize zoning and other development regulations;

NOW THEREFORE the Council of the District of Ucluelet, in open meeting assembled, enacts as follows:

1. The District of Ucluelet Zoning Bylaw No. 800, 1999 is hereby amended by adding the following as an additional footnote to the "Mixed Commercial Residential" use listed under "Permitted Uses" in the Village Square Commercial CS-1 Zone:

On lands legally described as Lot 13, District Lot 282, Clayoquot District, Plan 11055 (1766 Cypress Road), notwithstanding other provisions of this Bylaw, residential use is permitted on the first storey of the existing building provided the existing building also contains commercial use(s) otherwise permitted in this Zone in the front portion of that first storey, such exclusively commercial use measuring an area not less than 9.7 sq.m (11 ' x 9.5').

2. Schedule "A" identifies the lands affected by this amendment.
3. This Bylaw may be cited as "District of Ucluelet Zoning Amendment Bylaw No. 1161, 2013."

READ A FIRST TIME this ***** day of ***** , 2013.

READ A SECOND TIME this ***** day of ***** , 2013.

PUBLIC HEARING held this ***** day of ***** , 20**

READ A THIRD TIME this ***** day of ***** , 20**

ADOPTED this ** day of ** , 20**.

CERTIFIED A TRUE AND CORRECT COPY of "District of Ucluelet Zoning Amendment Bylaw No. 1161, 2013."

Mayor
Bill Irving

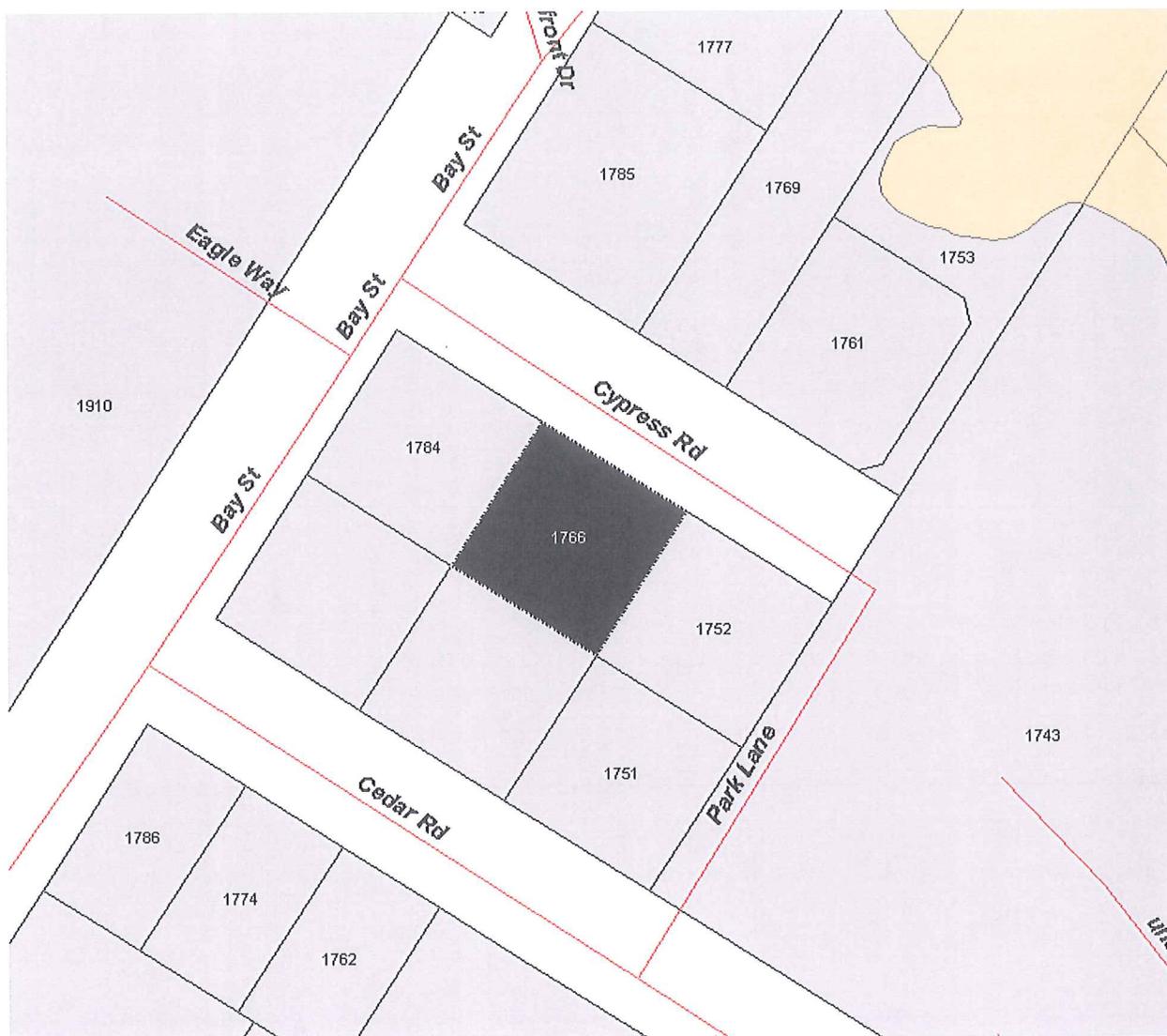
CAO
Andrew Yeates

THE CORPORATE SEAL of the District of Ucluelet was hereto affixed in the presence of:

CAO
Andrew Yeates

SCHEDULE 'A'

Lands affected by Zoning Amendment Bylaw No. 1161, 2013



Harbour Advisory Commission
Meeting September 5, 2013 7:30 pm Ucluelet Community Centre
500 Matterson Drive, Ucluelet BC

IN ATTENDANCE

Doug Kimoto
Rich Parlee
Roger Gudbranson
Peter Larkin
Shelly LaRose
Barb Millar, recording secretary

CALL TO ORDER

Chairperson Parlee called the meeting to order at 7:32 pm.

APPROVAL OF THE MINUTES

Moved by Commissioner Gudbranson, seconded by Commissioner LaRose to approve the minutes of the June 20, 2013 meeting with the following correction: Change Commissioner Larsen to Commissioner Larkin.

CARRIED

BUSINESS ARISING FROM THE MINUTES

Discussion to contact Councillor Mole for information to identify what stage the Harbour Authority has progressed with the implementation of the Business Plan.

Moved by Commissioner Kimoto, seconded by Commissioner Larkin to recommend to the Harbour Authority the 52 step facility be maintained and upgraded.

CARRIED

Moved by Commissioner LaRose, seconded by Commissioner Kimoto to recommend to the Harbour Authority the Coast Guard Auxiliary Boat Shed be moved: approximately 20 to 30 feet away from the shore on the outer docks, to open up room for vessels to pass in and out of the shore side of the outer docks; and to recommend the Auxiliary be requested to maintain the shed to improve its appearance.

CARRIED

HARBOUR MANAGER'S REPORT

Kevin Cortes submitted a summary report of harbour activities to date.

Moved by Commissioner Larkin, seconded by Commissioner Kimoto to receive the report.

CARRIED

NEW BUSINESS

Moved by Commissioner LaRose, seconded by Commissioner Gudbranson to recommend to the Harbour Authority a letter be sent to the Leslie Family, informing them of council's motion at the June 25, 2012 Regular Council Meeting naming the boat launch "Pat Leslie Memorial Boat Launch" and asking for their approval.

CARRIED

Moved by Commissioner LaRose, seconded by Commissioner Gudbranson to recommend to the Harbour Authority a "Pat Leslie Memorial Boat Launch" sign be installed at the boat launch site given the family's approval.

CARRIED

Moved by Commissioner Gudbranson, seconded by Commissioner Kimoto to request Harbour Authority to complete the installation of the video surveillance cameras at the inner and outer boat basin.

CARRIED

Moved by Commissioner LaRose seconded by Commissioner Gudbranson to recommend to the Harbour Authority to investigate alternative solutions for the backlog of recycling overflowing the recycling container in the inner boat basin during the summer months.

CARRIED

NEXT MEETING

November 7, 2013 at 7:30 pm at the Ucluelet Community Centre.

ADJOURNMENT

It was moved by Chairperson Parlee to adjourn the meeting at 8:27 pm.

CARRIED

Harbour Advisory Commission
Meeting November 7, 2013 7:30 pm Ucluelet Community Centre
500 Matterson Drive, Ucluelet BC

IN ATTENDANCE

Doug Kimoto
Rich Parlee
Roger Gudbranson
Shelly LaRose
Councillor Sally Mole
Barb Millar, recording secretary

CALL TO ORDER

Chairperson Parlee called the meeting to order at 7:32 pm.

APPROVAL OF THE MINUTES

Moved by Commissioner Charnell, seconded by Commissioner LaRose to approve the minutes of the September 5, 2013 meeting.

CARRIED

BUSINESS ARISING FROM THE MINUTES

Update from Councillor Mole regarding the Harbour Advisory Commission recommendations to the Harbour Authority arising from the September 5, 2013 minutes. Recommendations regarding the video surveillance cameras; coast guard auxiliary shed; naming of the Boat launch; and recycling issues were all referred to staff.

Councillor Mole updated the Harbour Advisory Commission regarding the meeting with Katie Rattan.

Moved by Commissioner Gudbranson, seconded by Commissioner Charnell to request Harbour Authority provide the Harbour Advisory Commission a map of the Small Craft Harbour facilities which indicates location of floats and water lease.

CARRIED

Moved by Commissioner Gudbranson, seconded by Charnell to request Harbour Advisory request a definition of "small craft" from Small Craft Harbours; as Ucluelet harbour is now required to accommodate larger boats.

CARRIED

Moved by Commissioner LaRose, seconded by Commissioner Kimoto to request the Harbour Authority advocate to Small Craft Harbour to support the larger commercial boats which have appeared in our fleet by providing adequate infrastructure.

CARRIED

Moved by Commissioner LaRose, seconded by Commissioner Gudbranson to request the Harbour Authority direct staff to create a tracking spreadsheet of all recommendations made at the Harbour Advisory Commission and to include as an agenda item for each meeting.

CARRIED

HARBOUR MANAGER'S REPORT

Kevin Cortes submitted a summary report of harbour activities to date.

Moved by Commissioner Gudbranson, seconded by Commissioner Charnell to receive the report.

CARRIED

NEW BUSINESS

Moved by Commissioner LaRose, seconded by Commissioner Kimoto to recommend to the Harbour Authority reserved moorage may not be assigned or transferred to any other person or entity.

CARRIED

Moved by Commissioner Gudbranson, seconded by Commissioner Charnell to recommend to the Harbour Authority that a policy be created to ensure there will not be any reserved berthage on the designated commercial fishing floats.

CARRIED

Moved by Commissioner Gudbranson, seconded by Commissioner Kimoto to request Harbour Authority have staff define a safe location for float planes to tie up.

CARRIED

Moved by Commissioner LaRose seconded by Commissioner Charnell to recommend to the Harbour Authority staff conduct an audit of CFV licences, ensuring all boats currently paying commercial moorage have current commercial licences.

CARRIED

Moved by Commissioner Gudbranson seconded by Commissioner Charnell to recommend to the Harbour Authority inspections be conducted of all boats in the facility to show prop wash and prove a holding tank and further recommend not to accept any vessels that cannot prove and maintain mobility.

CARRIED

Moved by Commissioner Kimoto, seconded by Commissioner LaRose to recommend to the Harbour Authority an inquiry is made to Canadian Coast Guard regarding emergency response boat location this summer.

CARRIED

The Sailpast is scheduled for December 18, 2013

NEXT MEETING

January 9, 2014 at 7:30 pm at the Ucluelet Community Centre.

2014 Schedule as follows:

January 9, March 6, May 1, September 4, November 6. All meetings to commence at 7:30 pm.

ADJOURNMENT

It was moved by Chairperson Parlee to adjourn the meeting at 9:08 pm.

CARRIED